

The El Dorado City Commission met in a regular session on June 3, 2019 at 6:30 p.m. in the Commission Room with the following present: Mayor Vince Haines, Commissioner Matt Guthrie, Commissioner Gregg Lewis, Commissioner Nick Badwey, Commissioner Kendra Wilkinson, City Manager David Dillner, City Engineer Scott Rickard, and City Clerk Tabitha Sharp. Absent: City Attorney Ashlyn Lindskog

VISITORS

Tammy Schaffer	220 E 1 st Ave	El Dorado, KS
Curt Zieman	128 N Vine	El Dorado, KS
Karen Linn	Berberich Trahan Co PA	Topeka, KS

CALL TO ORDER

Mayor Vince Haines called the May 20, 2019 meeting to order.

INVOCATION

Jurdan Counts, Park Avenue Baptist Church, led the invocation.

PLEDGE OF ALLEGIANCE

The City Commission led the Pledge of Allegiance.

PUBLIC COMMENT

Mayor Vince Haines opened the floor for public comment.

There were no comments.

CONSENT AGENDA

Approval of City Commission Minutes from May 20, 2019.

Commissioner Nick Badwey moved to approve the consent agenda as presented.

Commissioner Kendra Wilkinson seconded the motion.

Motion carried 5 – 0.

2018 FINANCIAL AUDIT

Karen Linn, Berberich Trahan Co. PA, presented the financial audit results for 2018. She stated that they were able to have an unmodified opinion on the financial statements which means that they are free of misstatements. She reviewed the other sections of the audit and stated that the official report will be provided to the City Commission via FedEx within the week.

Ms. Linn stated that the Finance Director and her team were very well prepared for the audit and thanked them for their hard work.

Ms. Linn stated that there were two significant deficiencies identified. The first was for adjusting journal entries. The second was for the procurement process, she stated that they tested five that were subject to the bid process and four did not follow it. She stated that the management have provided a correction process for that deficiency.

Commissioner Nick Badwey asked if the projects that did not meet the procurement policy were specified.

Ms. Linn stated that they were not.

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City Manager David Dillner stated that staff have revisited the policy and addressed gray areas that were subject to different interpretations, he stated that the new policy will be brought to the Commission soon.

Mayor Vince Haines asked if there was any official action necessary.

City Clerk Tabitha Sharp stated that there has not previously been any official action for the audit.

DOUGLAS ROAD DESIGN SERVICES

City Engineer Scott Rickard stated that they sent out qualifications for design services for various portions of Douglas Road. He stated that there were a number of submittals. He stated that staff have completed negotiations regarding fees and other items and are recommending that we proceed with WSP.

Mayor Vince Haines asked about the timeline.

City Engineer Rickard stated that they will be working on utility relocation and other items through the fall and then begin the project early next year. He stated that this is a new company that has not previously worked with the City of El Dorado and they are excited to get their foot in the door.

Commissioner Matt Guthrie asked if this needed to be bid.

City Manager David Dillner stated that professional services are done via a request for qualifications, once it is determined who is best qualified to do the work, staff then negotiate a price. He stated that typically we do these for things like legal services, architects and engineers.

Commissioner Nick Badwey moved to approve a consultant agreement between WSP USA Inc. and the City of El Dorado, Kansas for design services related to the Douglas Road Improvement Project and directed the City Manager to execute the agreement.

Commissioner Kendra Wilkinson seconded the motion.

Motion carried 5 – 0.

LIQUOR TAX DISTRIBUTION

Mayor Vince Haines stated that we have received a request from Judith Storandt and the Kids Need to Eat Program, she was unable to be at the meeting this evening and so the Commission can table the issue if they have questions that are unable to be answered.

Commissioner Matt Guthrie confirmed that there was approximately \$8,000 left in the fund.

City Clerk Tabitha Sharp stated that there was.

Commissioner Guthrie stated that this was part of a larger conversation that needs to happen.

Commissioner Matt Guthrie moved to allocate the Liquor Tax Monies in the amount of \$1,000 to the Kids Need to Eat Program and to authorize the City Manager to execute the appropriate documents and contracts and that these funds are disbursed consistent with Kansas Statutes.

Commissioner Gregg Lewis seconded the motion.

Motion carried 5 – 0.

REPORTS

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CITY COMMISSION**

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Commissioner Matt Guthrie encouraged citizens to mow their yards and to make sure that the grass was blown back into the yard instead of in streets and on sidewalks.

Commissioner Guthrie asked where the water came from when Post Road was closed during the flood event.

City Engineer Scott Rickard stated that it was difficult to tell because it was dark and raining so heavily, he stated that they believe that it was from the creek that runs along the train tracks and park there.

Commissioner Guthrie asked if something needed to be done in that area.

City Engineer Rickard stated that the last year he believed there were problems there was around 2005. The City had done work in the area and would continue to monitor it.

Commissioner Guthrie stated that there are some pot holes along 12th Street on the way to the softball fields by the lake.

Mayor Vince Haines asked if staff could discuss the downtown drainage during the rain events.

City Engineer Rickard stated that it was overwhelmed on Friday, he stated that there was a large floor mat that washed down the alley and covered one of the inlets for some time. He stated that there was flooding in several areas, including those that we hadn't seen it before.

CITY MANAGER

City Manager David Dillner stated that citizens will see some changes to parks this week. He stated that staff are working on the Library Park, he asked that citizens do not play on that equipment right now. He stated that the equipment at North Main is being removed for the tennis court project, it will be repurposed on the west side of North Main in the future.

City Manager Dillner stated that there are trees marked in North Main with pink dots, they are not being demolished, they were marked for counting purposes. He stated that we are hoping to minimize the number of trees that have to be removed and hopefully replant the ones that we can save.

City Manager Dillner stated that Commissioner Wilkinson and Lewis have refiled for their positions and Bill Young has filed for Mayor. He stated that they will be on the ballot in November.

City Manager Dillner stated that sections of the bike path are closed until it can be cleaned up from the flood event. He asked that citizens do not go around the barricades.

City Manager Dillner stated that the spray parks have been turned on and unfortunately some citizens have figured out that they can block the drains and do damage to the pumps. He asked that citizens do not place items in the drains because the damage could be catastrophic.

Commissioner Kendra Wilkinson stated that if the activity continues, the parks could be shut down.

Mayor Vince Haines stated that he would add to the City Manager's comments that he will not be running for office again. He congratulated those who were on the ballot.

EXECUTIVE SESSION

Commissioner Nick Badwey moved to recess into executive session pursuant to the attorney client privilege exception under K.S.A. 75-4319(b)(2) for the purposes of discussing pending litigation and to reconvene the meeting at 7:33 p.m. in the City Commission Room. The City Attorney will be attending via conference call.

Commissioner Kendra Wilkinson seconded the motion.

Motion carried 5 – 0.

Mayor Vince Haines called the meeting back to order at 7:33 p.m.

ADJOURNMENT

Commissioner Nick Badwey moved to adjourn the meeting at 7:33 p.m.

Commissioner Kendra Wilkinson seconded the motion.

Motion carried 5 – 0.

City Clerk Tabitha D. Sharp

Mayor Vince Haines