

EL DORADO SPECIAL CITY COMMISSION MEETING December 31, 2003

The El Dorado City Commission met in regular session on December 31, 2003, at 11:15 a.m. with the following present: Mayor Connie Phillips, Commissioner Mike Fagg, Commissioner Linda Clark, Commissioner Oral Taylor, Commissioner Brian Shepherd, City Manager Stan B. Stewart, Assistant City Manager, Gus Collins, City Clerk/Finance Director Dee Ann Grunder, City Engineer Dave Wagner, and City Attorney Mike Coash.

EXECUTIVE SESSION

Mayor Phillips called to order the El Dorado Special Meeting. Mayor Phillips stated that the Commission needed to go into Executive Session.

Commissioner Shepherd moved to adjourn to Executive Session to discuss personnel issues for a period of 38 minutes.

Commissioner Clark seconded the motion. Motion carried 5-0.

RECONVENE

Commissioner Clark moved that the Special Commission Meeting reconvene.

Commissioner Fagg seconded the motion.

Mayor Phillips stated the meeting was adjourned.

Agenda Item #1 was tabled until later in the meeting.

2002 UTILITY AND MISCELLANEOUS BILLING WRITE-OFFS

Mayor Phillips noted that delinquent accounts owed to the City need to be deemed uncollectible.

Assistant City Manager Collins stated that the Delinquent accounts owed to the City and need to be considered to be deemed uncollectible and removed from the accounts receivable of the city and a list delineating each amount should be attached to the minutes of this meeting. The total utilities amount of \$18,468.20 is to be removed, which represents only .5371% of the total amount billed in 2002. The total miscellaneous billing amount to be removed is \$2,239.50.

City Manager Stan Stewart explained the process. He explained the procedure on accounts and noted that the city continues to try to collect these accounts.

Commissioner Shepherd moved to deem uncollectable the delinquent utility accounts in the amount of \$18,468.20 and miscellaneous billing in the amount of \$2,239.50 owed to the City of El Dorado, Kansas Dorado and to remove same from the accounts receivable records of the city, and that a list of delineating each account be attached to the minutes of this meeting.

Commissioner Clark seconded the motion. Motion carried 5-0.

BOUNDARY RESOLUTION – RESOLUTION No. 2448

Mayor Phillips stated that in any year that the City annexes land, the Commission must pass an ordinance redefining the City Boundary. Resolution No. 2448 incorporates the changes resulted from the annexation (a portion of land east of the Banks-“Willhite addition and Potter’s Second Addition).

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Commissioner Taylor moved that Resolution No. 2448, a resolution redefining the boundary limits of the city of El Dorado, Kansas, be adopted.

Commissioner Fagg seconded the motion. Motion carried 5-0.

2004 PROPOSED SALARY SCHEDULE – RESOLUTION 2449

Mayor Phillips stated that each year at this time, there is a resolution to establish the compensation and designation of various positions within the City of El Dorado. This year's schedule provides for an adjustment to the salary schedule/range.

City Manager Stan Stewart noted that other than changes in the classification of employees that the City has adjusted the pay plan for a 2% increase to reflect the cost of living.

Commissioner Shepherd asked if there was an Assistant City Clerk?

City Manager Stewart stated that it was not at this time. If that happens later it will not be an additional position; it will be a promotion with existing personnell.

Commissioner Shepherd moved that Resolution No. 2449, a resolution establishing salaries and wages paid to various employees of the City of El Dorado, and to allocate the various funds of said city, charges and debits for the payment of compensation of all city officials, be adopted.

Commissioner Clark seconded the motion. Motion carried 5-0.

CITY COMMISSON MEETING DATE CHANGE

Mayor Phillips stated that the first meeting in January 2004 was scheduled for January 19, 2004. This date is the observation of the Martin Luther King Day, which the City of El Dorado will observe and offices will be closed. A date change will be needed.

Commissioner Taylor moved to change the City Commission meeting on Monday, January 19, 2004, to Tuesday, January 20, 2004, at 7:30 p.m. in the Police Department's courtroom.

Commissioner Shepherd seconded the motion. Motion carried 5-0.

CONSENT AGENDA

- b.) City Clerk Dee Anne Grunder stated that there were some changes on the November Appropriation Ordinance No. 11-03. There were some items that were erroneously left off that report. The amount of the Appropriation Ordinance No. 11-03 is \$1,050,215.98.
- c.) City Clerk Dee Anne Grunder stated that the total for Appropriation Ordinance No. 12-03 was \$1,337,008.90.

Commissioner Taylor moved that the Consent Agenda, as presented, be approved.

Commissioner Shepherd seconded the motion. Motion carried 5-0.

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CITY MANAGER'S REPORT

City Manager Stan Stewart stated that the City has had a good year and that the departments had done a great job carrying out services this year. The good news is revenues are good, expenditures are under budget.

Mayor Phillips asked about the condition of First & Griffith parking lot.

City Manger Stewart stated that the City is still negotiating options with the contractor. We are planning on temporally filling the areas with millings.

City Commissioner Shepherd noted that there was a pothole at the post office mail drop off.

City Manager Stewart indicated that he thinks the cleanup is complete; the lawsuit on South Main may take awhile.

Work Session:

January 14, 2004 – Regular Work Session – 3:30 .m.

January 6, 2004 – City Manager's Goals – 7:00 p.m.

City Manager Stewart reminded everyone that the Chamber Banquet was January 5th and REAP was having a retreat. This will be a chance to meet the elected officials.

Mayor Phillips stated that January 22nd was the Main Street Annual Meeting and the 29th is the City Government Day at the capital.

The Butler County Mayor's Dinner is scheduled for January 29th.

Commissioner Shepherd asked how the cemetery issue was coming?

City Attorney Coash stated that he would issue a letter outlining the city's options soon.

City Engineer Dave Wagner stated that Gary Ball came in to get protest petition for Oil Hill Road. He has only heard of a couple of people against the project.

City Manager stated that Mr. Cox had visited with Dave. He gave us land that will help make improvements on drainage.

ADJOURNMENT

Commissioner Fagg moved that the meeting be adjourned.

Commissioner Clark seconded the motion. Motion carried 5-0.

City Clerk Dee Anne Grunder

Mayor Connie Phillips