



# El Dorado Police Department

## Vacation Watch Request Form



**Name:** \_\_\_\_\_ **Phone Number:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Watch Start Date:** \_\_\_\_\_ **Watch End Date:** \_\_\_\_\_

**Lights Inside:**       Yes       No       On Timer       Constant

**Outside:**       Yes       No       On Timer       Constant

**Alarm System**       No       Yes      **Company:** \_\_\_\_\_ **Phone Number:** \_\_\_\_\_

**Cars on Property**       No       Yes       In Garage       On Driveway       On Street

**Make:** \_\_\_\_\_ **Model:** \_\_\_\_\_ **Color:** \_\_\_\_\_ **Tag #:** \_\_\_\_\_

**Make:** \_\_\_\_\_ **Model:** \_\_\_\_\_ **Color:** \_\_\_\_\_ **Tag #:** \_\_\_\_\_

**Make:** \_\_\_\_\_ **Model:** \_\_\_\_\_ **Color:** \_\_\_\_\_ **Tag #:** \_\_\_\_\_

**Is there someone who has a key to the house:**       Yes       No

**Name:** \_\_\_\_\_ **Phone Number:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Name:** \_\_\_\_\_ **Phone Number:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Will anyone be working on or have access to the premises while you are gone?**       Yes       No

**Name:** \_\_\_\_\_ **Phone Number:** \_\_\_\_\_ **Relation:** \_\_\_\_\_

**Name:** \_\_\_\_\_ **Phone Number:** \_\_\_\_\_ **Relation:** \_\_\_\_\_

**If anything unusual is observed do you want someone, besides yourself, contacted?**       Yes       No

**Name:** \_\_\_\_\_ **Phone Number:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Where can you be reached while this house is unoccupied?**

**Address:** \_\_\_\_\_ **Phone Number:** \_\_\_\_\_

**Is there anything else the El Dorado Police Department should know?**       No       Yes

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**I REQUEST A HOUSE CHECK BE MADE OF MY PREMISES. I UNDERSTAND THAT THE VACATION WATCH IS A VOLUNTARY SERVICE PROVIDED BY THE EL DORADO POLICE DEPARTMENT AND THAT THE FREQUENCY OF THE CHECKS WILL DEPEND ON THE WORKLOAD OF THE OFFICERS ASSIGNED TO THE AREA.**

\_\_\_\_\_  
 Date \_\_\_\_\_  
 Signature